

UNITED STATES GOVERNMENT

Memorandum

CONFIDENTIAL

TO : Director of Training

DATE: 1 March 1965

FROM : Acting Registrar, TR

SUBJECT: Weekly Activities Report No. 5
15 - 26 February 1965

I. SIGNIFICANT ITEMS

None

II. OTHERS

A. We have been laboring under some apprehension as to filling all of the 11 spaces allocated to CIA at the Kings Point Executive Seminar Center. However, with a special assist from Larry *DDZ* it seems quite certain now that we will fill our quotas in the various seminars scheduled between now and the end of the fiscal year.

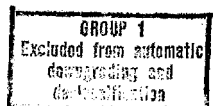
With reference to the Executive Seminar Center Program, a recent letter to Mr. McCone from John Macy, Chairman, Civil Service Commission, presents us with the requirement to estimate Agency use of this executive development facility for fiscal year 1966. To complicate the problem further, we are informed that a second Center will probably be established and we are asked to indicate whether we would prefer to have the new Center located in the mid-West or on the West Coast. Finally, the Macy letter asks that we estimate the amount of use we would make of a second Executive Seminar Center should it be created either in the mid-West or on the West Coast. We are working with the Executive Secretary, Training Selection Board to determine a suitable position for the Agency to take in response to Mr. Macy's queries.

B. A limited number of brochures have been received on the University of Wisconsin's Summer Institute for Federal Executives-1965. According to the descriptive literature, the seminars comprising the upcoming Institute will follow the pattern of the program offered last summer. We will distribute the brochures and announce the Institute in the OTR Bulletin. I have had no word as yet concerning our being visited by Bernard James, Frank Steggert, or any other member of the Staff of the Center for Advanced Study in Organization Science.

25 YEAR RE-REVIEW

CONFIDENTIAL

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Weekly Activities Report No. 5 (Cont'd)

C. The Office of Security raised the question of source of payment for the extensive travel to be performed by [redacted] while he is serving his appointment as a Brookings Federal Executive Fellow for one year, commencing 15 March 1965. We proposed to [redacted] OS Training Officer, that OTR should pay the standard fellowship support fee of \$500 to Brookings and the Office of Security should pay for travel performed by [redacted] in connection with his research project.

The Brookings Institution's Federal Executive Fellowship Program is gaining increasing attention. We now have before us a recommendation for [redacted] of OCI to be nominated for this program. His papers appear to be in good order. Mr. [redacted] proposes as his research subject, "The Implications of Quebec Separatism for U. S. Security Interests."

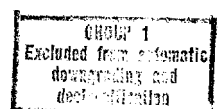
D. Briefings on the current organization and significant activities of the Office of Training were given [redacted] enroute [redacted] who is joining the OTR Staff as Assistant Personnel Officer.

E. Informal feedback indicates that the specially arranged two-week course, ADP for Systems Analysts, given by Mr. John Gilberto, of AMETA, for a group of 20 selected Agency employees at Arlington Towers was challenging in content and was presented in a thoroughly professional manner. We were fortunate in having [redacted] attend this course and will be able to get a full evaluation from her over and above the direct value of the course to her in connection with her responsibility for maintaining the computer based Agency training record.

Attachment:



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UNITED STATES GOVERNMENT

Memorandum

TO : Acting Registrar/TR

DATE: 1 March 1965

FROM : Chief, External Training Branch, RS/TR

SUBJECT: Bi-Weekly Activities Report No. 5
15 February - 26 February 1965

1. Dr. Donald F. Chamberlain, AD/OSI, has returned from the Ballistic Missile Staff Familiarization Course, Vandenberg AFB. This is the SAC course in which we finally received a limited quota after three years of requesting. Dr. Chamberlain has the following to say, "It is my opinion that this course is not suitable for OSI or other CIA personnel already possessing a fairly up-to-date knowledge of the technical characteristics of U. S. space ICBM's. I believe it is of value only to those needing a very general orientation course."

2. The War Plans Staff wishes to send four or five employees to disaster recovery and atomic demolition training programs. [redacted] Acting Chief/WPS, explained that they are getting more involved in this type of activity. In the past, the Office of Research and Reports has been the user of these types of programs. This is another example of the ever broadening coverage required by the Clandestine Services in external training.

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3. Final chapter -- [redacted] -- at the request of FE Personnel, I secured [redacted] a daily log of [redacted] tardiness and absences. Obviously, [redacted] had "gotten to them". FE also wished to have a more detailed evaluation of his [redacted] proficiency. I declined and recommended to the Chief, FE Personnel, that they levy this requirement on LTS.

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GROUP 1
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downgrading and
declassification

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4. [] is concerned with the drop in enrollments at the Foreign Service Institute. He wanted to know how many students we would send [] in the fall. Listed below are the February enrollments at the FSI headquarters and the proposed students at all overseas installations for next fall:

Headquarters

<u>Name</u>	<u>Office</u>	<u>Language</u>
[]	FE	[]
	FE	
	FE	
	WE	
	FE	
	FE	
	FE	
	FE	
	FE	
	OC	

Overseas

<u>Name</u>	<u>Office</u>
[]	OCR
	FE
	FE
	FE
[]	

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 Excluded from automatic
 downgrading and
 declassification